

**Change of Command
Sequence of Events
1000hrs Ceremony**

BAND	In position and ready to play NLT 0940 hours on Parade Field.
COMPANIES	Unit commanders size their units, fix bayonets and march their units to Holding Area NLT 0915 hours. Order of march is HHC, A, Color Guard, B, C, and D. CSM ensures that units depart NLT0930 hours for Parade Field. On the parade field, each company turn left at its designated position. Unit commanders command, "GUIDE ON LINE" just prior to turning left onto the final line. The guide of each unit <i>double times (port arms, unless weapons are to be carried at sling arms)</i> to his position on the final line of markers, <i>halts</i> with his right foot on the marker.
COMMANDERS	As soon as the guides are on line, the unit commanders (in sequence from right to left) command <i>Forward, MARCH</i> . As they approach the positions of the guides, commanders command <i>Mark time, MARCH</i> so that the rank of squad leaders begins to <i>mark time</i> and is on line with the left shoulder of the guide. The commander allows the unit to <i>mark time</i> for about eight counts and then commands <i>Company (Battalion), HALT</i> .
GUIDE	On the command of execution HALT , the guide executes <i>left face</i> , which places his right foot on the marker.
COMMANDERS	Units halt, dress at close interval, and come to parade rest. Commanders then face the reviewing stand and stand at parade rest.
ADJUTANT	At 0950 hours, take initial post three steps to the left and six steps in front of the band facing down the final line.
NARRATOR	At 0955 hours, announce, "THE CEREMONY WILL BEGIN IN FIVE MINUTES."
ADJUTANT	At 1005 hours (after Battalion History), To alert the units that the ceremony is to begin, the adjutant (from his position three steps to the left and six steps in front of the band facing down the final line near the band) directs SOUND ATTENTION
BAND	The band sounds attention, pauses, and waits for the directive to SOUND ADJUTANT'S CALL
COMMANDERS	Face about and command, " COMPANY ATTENTION " in sequence from A to HHC and face back to the front.
ADJUTANT	<p>When all units are at attention direct, "SOUND ADJUTANT'S CALL."</p> <p>The adjutant then moves to his post midway between the line of troops and the designated post of the commander of troops and faces the troops</p> <p>Commands, "BRING YOUR UNITS TO PARADE REST."</p>

COMMANDERS	Face about and command, " PARADE REST " in sequence from HHC to D co and face back to the front.
ADJUTANT	the adjutant directs SOUND OFF and assumes the position of <i>parade rest</i> . He remains <i>facing</i> the formation.
BAND	Troops the front line playing marching music.
ADJUTANT	When the band returns to its stationary position command, " BRING YOUR UNITS TO ATTENTION. "
COMMANDERS	Face about and command, " COMPANY ATTENTION " in sequence from A to HHC and face back to the front.
ADJUTANT	When all units are at attention, face about.
COT	When the Adjutant faces about, COT will march his staff from its initial position 6 steps in front of the reviewing stand to a position 18 steps in front of and centered on the colors.
ADJUTANT	When the commander of troops has halted at his post, the adjutant faces about and directs BRING YOUR UNITS TO PRESENT ARMS
COMMANDERS	Unit commanders face about and in sequence command Present, ARMS . They then face about and salute
ADJUTANT	After all units are at present arms, the adjutant faces about, salutes, and reports "Sir, The command is formed
COT	The commander of troops returns the salute of the adjutant and directs TAKE YOUR POST . (The members of the staff do not salute.)
ADJUTANT	The adjutant takes his post by facing to the half left in marching, marches forward, halts at normal interval to the right of the right flank staff member, and faces about
COT	When the adjutant is in position, the commander of troops directs BRING YOUR UNITS TO ORDER ARMS .
COMMANDERS	Unit commanders terminate their salutes; face about; In sequence command Order, ARMS ; and then face about.
STAFF	When all units are at order arms, the left flank staff officer commands Right, Face; Forward, MARCH; Column left, MARCH; Column left, MARCH; Staff HALT; and Left, FACE . At that time, the staff should be centered on, and two steps in front of, the commander of troops
COT	When the units have completed order arms and the staff has reversed, the commander of troops then faces the reviewing stand and waits for the reviewing officer to take his post. If, for some reason, the reviewing officer has been delayed, or if a delay is prearranged, the commander of troops directs the units to Parade, REST and then directs them to ATTENTION before the reviewing officer's arrival.

REVIEWING OFFICER	Moves to position on the reviewing stand.
COT	When the reviewing officer has halted at his post, the commander of troops faces about and directs BRING YOUR UNITS TO PRESENT ARMS
COMMANDERS	Unit commanders face about; in sequence command Present, ARMS; face to the front; and salute
COLORS	Present Arms on the command of the unit CDR to the colors right
COT	When the units have completed this movement, the commander of troops faces about and commands his staff and himself to Present, ARMS.
REVIEWING OFFICER	Returns salute of COT.
COT	The commander of troops commands his staff to Order, ARMS; faces about; and directs BRING YOUR UNITS TO ORDER ARMS AND PARADE REST
COMMANDERS	Unit commanders terminate their salutes, face about, and command in sequence, Order, ARMS and Parade, REST. They then face to the front and execute parade rest.
COLORS	Order arms on the command of the unit CDR to the colors right
COT	When all troops are at parade rest, the commander of troops faces about. He and his staff remain at attention.
REVIEWING	When the commander of troops has faced the reviewing stand, the reviewing officer and the host or host commander moves forward and halts 3 steps in front of the commander of troops. Staffs, aides-de-camp, flag bearers, and orderlies do not normally accompany the inspecting party
COT	The commander of troops salutes and reports "Sir, The command is prepared for inspection) The commander of troops guides the reviewing party to the right flank of the band. The commander of troops and the host or host commander march to the right of the reviewing officer. Whether marching or riding, in reviews for a battalion, or units of similar size, the inspecting party passes between the front rank of troops and the line of company commanders, or they pass immediately in front of the platoon leaders when companies are in a line formation.
BAND	The band plays marching music as the Reviewing Officer departs with the COT and continues until the Reviewing Officer has returned to his post.
SENIOR STAFF OFFICER (S-3)	Upon the departure of the reviewing party, the senior staff officer commands the staff to Parade, REST. After the inspection has been completed, the senior staff officer commands Staff, ATTENTION before the return of the commander of troops

NARRATOR	At the start of the inspection of the command, read the biographical sketches beginning with the outgoing commander.
COMMANDERS	<p>When the reviewing party approaches the right flank of each unit, the unit commander faces about and commands Company, ATTENTION. He then faces to the front and over his right shoulder commands Eyes, RIGHT. On the command Eyes, RIGHT, the company commander, executive officer, and platoon leaders execute eyes right and salute. The guidon bearers execute eyes right and present guidons. Each soldier turns his head to the right and, as the reviewing officer comes into his line of vision, each soldier follows the officer with his head and eyes, until the reviewing officer reaches the front. At that point, the head and eyes of each soldier remain to the front. As soon as the reviewing officer has cleared the unit, the commander commands Order, ARMS. He then faces about and commands Parade, REST, assumes the position himself, and remains facing his unit. The left flank unit remains at attention until the reviewing party has cleared the right rear of the unit. Other commanders remain facing to the rear and command their units to ATTENTION as the party passes to the rear of their units. They then command Parade, REST, face to the front, and assume parade rest.</p> <p>When in battalion mass formations, the battalion commander faces about and commands Battalion, ATTENTION and Eyes, RIGHT, but neither he nor his staff salute or execute eyes right. The unit commanders, executive officers, platoon leaders, and guidon bearers salute. The battalion commander remains facing his unit, until the reviewing officer has passed the left front of his unit, at which time he commands Order, ARMS and Parade, REST. He then commands his staff to Parade REST but remains facing his unit</p>
COT	As the reviewing party approaches the Colors, the COT inconspicuously commands, " PRESENT ARMS ," six steps from the Colors and " ORDER ARMS " six steps beyond the Colors. The Color Guard and bearers execute, " EYES RIGHT ." The organizational color salutes (dips). Inspection terminates at the right flank of the band. The COT commands, " PARTY HALT ." The COT faces to the half-left in marching taking two steps and faces about. Salutes are exchanged and the reviewing party returns to their position by the most direct route. The COT faces the reviewing stand.
COT	The commander of troops faces about and directs BRING YOUR UNITS TO ATTENTION .
COMMANDERS	Face about and command, " COMPANY ATTENTION " in sequence from A to HHC and face back to the front.
COT	When the command has completed movement the COT commands, " COLORS, CENTER (Pause) MARCH ."
BAND	On the command of MARCH the band begins playing marching music and continues until the detachment is halted in front of the Reviewing Officer.

COLORS	On the command MARCH , the Colors <i>march</i> forward seven steps and <i>halt</i> one step in front of the line of company commanders
STAFF	On the command of " CENTER ," execute a right face. On the command of " MARCH ," the staff marches to make clearance for the Colors. The staff then halts and executes a left face on the command of the rear staff officer.
COT	The COT marches forward, takes his post 5 steps in front of and centered on the Colors. He faces about and commands, " FORWARD, MARCH ." The COT commands, " COLORS, HALT ," when he is approximately 6 steps away from the Reviewing Officer. He then salutes and reports, " SIR, THE COLORS ARE PRESENT ."
REVIEWING OFFICER	Direct, " PRESENT THE COMMAND ."
NARRATOR	LADIES AND GENTLEMEN PLEASE RISE FOR THE PLAYING OF OUR NATIONAL ANTHEM
COT	Face right, proceed to a position centered on the staff and direct, " BRING YOUR UNITS TO PRESENT ARMS "
COMMANDERS	Unit commanders face about and command Company Present, ARMS . Each commander then faces about and salutes
COT	He then faces about and commands, " DETACHMENT, PRESENT ARMS ." The colors and staff come to present arms at this time
BAND	On the execution of the <i>hand salute</i> by the commander of troops, the band begins to play the National Anthem
NARRATOR	"LADIES AND GENTLEMEN, PLEASE BE SEATED."
COT	Upon completion of the National Anthem, the commander of troops and staff terminate their salutes on his command. He then faces about and directs BRING YOUR UNITS TO ORDER ARMS AND PARADE REST .
COMMANDERS	Unit commanders terminate their salutes; face about; in sequence command Order, ARMS and Parade, REST ; face about; and execute parade rest.
COT	When the last unit has executed the directive, the commander of troops faces about and commands his staff and himself to Parade, REST . The Colors remain at attention.
NARRATOR	The tradition of the passing of the Colors is read. THE PASSING OF THE GUIDON IS A TIME HONORED TRADITION SIGNIFYING THE RESPONSIBILITY ASSOCIATED WITH THE COMMAND. IN THIS CEREMONY, THE BATTALION CSM REPRESENTING THE BACKBONE OF THE BATTALION HANDS THE GUIDON TO THE OUTGOING COMMANDER. THE OUTGOING COMMANDER THEN PASSES THE GUIDON TO THE BRIGADE COMMANDER SIGNIFYING THE RETURN OF THE RESPONSIBILITY OF WHICH HE WAS ENTRUSTED UPON ASSUMING COMMAND. THE BRIGADE COMMANDER THEN

PASSES THE GUIDON TO THE INCOMING COMMANDER, THUS DEMONSTRATING HIS CONFIDENCE IN THE COMMANDER'S ABILITY TO HANDLE THE RESPONSIBILITY OF COMMAND AND MAINTAIN OR BETTER THE UNIT WHICH IS DISCIPLINED AND TRAINED IN THE BASICS OF SOLDIERING.

COC PARTY

As soon as the commander of troops and his staff have executed parade rest, the reviewing party moves forward to within four steps of the Colors and halts. As the party marches forward, the senior commander positions himself between the old and the new commander. The command sergeant major moves from his post (at the rear of the reviewing party) by the most direct route and halts directly in front of the organizational color. The outgoing commander positions himself four steps in front of his organizational color; the senior commander is directly to his left. The old and new commanders then take one step forward and execute facing movements so that they are facing each other. The command sergeant major removes the organizational color from the Color bearer's sling (with his right hand above his left hand), and faces about.

NARRATOR

The narrator reads ATTENTION TO ORDERS: BY AUTHORITY OF AR 600-20, THE UNDERSIGNED ASSUMES COMMAND OF 2D BATTALION, 325TH AIRBORNE INFANTRY REGIMENT, FORT BRAGG, NORTH CAROLINA, EFFECTIVE 23 APRIL 2001. SIGNED, DAVID BAKER, LTC, IN, COMMANDING.

COC PARTY

Upon completion of the reading, the command sergeant major steps forward and presents the organizational color to the outgoing commander (1), who grasps the organizational color with the left hand above his right hand. The outgoing commander passes the organizational color to the senior commander (2), who grasps the color with his right hand above his left hand and, in turn, passes the organizational color to the new commander (3), who grasps the organizational color with his left hand above his right hand. The incoming commander passes the organizational color to the command sergeant major (4) who grasps it with his right hand above his left hand, faces about and returns the organizational color to the Color bearer's sling. As the command sergeant major faces about, both commanders then execute facing movements back to their original direction facing the Colors. The command sergeant major and the reviewing party face about and return to their post.

HOST

Remarks.

OUTGOING CDR

Remarks.

INCOMING CDR

Remarks (short).

COT

Upon completion of the remarks, the commander of troops commands his staff to **ATTENTION**, faces about, and directs **BRING YOUR UNITS TO ATTENTION**

COMMANDERS

Unit commanders face about and command in sequence Company, **ATTENTION** and face back to the front

COT	The commander of troops <i>faces about</i> and commands Detachment, POST (pause), MARCH .
COLORS	On the command POST , the Colors <i>reverse march</i> and <i>halt</i> .
COLORS	On the command MARCH , Colors step off and return to their original posts and the band begins to play.
BAND	On the command of " MARCH ," the band begins to play marching music and continues until all of the Colors are back into position.
COT	As the Colors pass his position, the commander of troops <i>faces</i> himself and his staff to the left and <i>marches</i> his staff back to the center of the field and <i>faces</i> them to the right. The commander of troops <i>faces</i> to the left; when the Colors are in position he then <i>faces</i> the reviewing officer.
NEW CDR	As soon as the COT faces the reviewing officer, the NEW Commander directs, " PASS IN REVIEW ."
COT	Faces about and directs, " PASS IN REVIEW ."
BAND	The bandmaster marches the band to a position that enables it to move straight forward onto the line of march without an initial turning movement.
COMMANDERS	On the command, " PASS IN REVIEW ," face to the right. HHC CDR waits until the band is in position, then commands, " RIGHT TURN, MARCH ," loud enough for the bandmaster to hear. The commander <i>faces about</i> while <i>marching</i> as his unit is making the turn. When his unit has completed the turn, the commander commands, Forward MARCH , and <i>faces</i> back to the front.
BAND	The band takes his command as their signal to begin playing and to march forward onto the line of march.
COT	As the first company executes their right turn, proceed to a position that will allow the COT and staff to move to a marching position 12 steps in front of the band.
COMMANDERS BAND	The band and each following unit change direction at points indicated by markers. The commander commands, Left turn, MARCH . The commander <i>faces about</i> while <i>marching</i> as his unit is making the turn. When his unit has completed the turn, the commander commands, Forward MARCH , and <i>faces</i> back to the front.
COMMANDERS	Movement to the reviewing stand is important to a successful pass in review. The correct spacing between companies is 18 steps with 12 steps between commander and last rank of forward company. Commanders face about and give, " FORWARD MARCH ," once company has executed turn.
COT	Execute, " EYES RIGHT ," and salute at the marker and 6 steps from the reviewing officer and execute ready front after the staff has passed the marker 6 steps beyond the reviewing officer. After saluting the reviewing officer, the COT and staff execute a wheeling movement. When on line with the reviewing officer, they again execute two

wheeling movements simultaneously and take six steps to the right of the reviewing officer.

Troop units execute eyes right on command from their company. Commanders give the preparatory command Eyes over their right shoulder two steps from the marker as the right foot strikes the marching surface. The command of execution RIGHT is given when the right foot strikes the marching surface again and on line with the marker. On the preparatory command, the guidon bearer executes raised guidon. On the command of execution, the company commander, executive officer, and platoon leaders execute eyes right and the hand salute. The guidon bearer executes eyes right and present guidon. The right file continues to look straight forward and maintains correct distance. All other members execute eyes right and maintain alignment. When the rear of the unit has passed six steps beyond the reviewing officer, company commanders command Ready as the left foot strikes the marching surface and FRONT the next time the left foot strikes the marching surface. Unit personnel end their salutes and turn their heads and eyes to the front. The guidon bearer executes raised guidon on the command Ready and returns to the carry position on the command FRONT.

NARRATOR

As each company commander executes "EYES RIGHT," announce, "___ COMPANY IS COMMANDED BY _____. THE FIRST SERGEANT FOR ___ COMPANY IS _____."

COLORS

As the Color guard passes the reviewing officer, each member, except the right flank man, executes eyes right on the command of the senior Color sergeant. The organizational color is dipped in salute

BAND

When the last element has past the reviewing stand, the band strikes up the "Army Song."

NARRATOR

As the Band starts to play the Army Song, announce, "LADIES AND GENTLEMEN, PLEASE RISE FOR THE PLAYING OF THE ARMY GOES ROLLING ALONG."

COT

At the conclusion the COT and Reviewing Officer face each other and exchange salutes, officially terminating the ceremony.

NARRATOR

Announce, "THIS CONCLUDES THE CEREMONY. THANK YOU FOR ATTENDING."

RECEIVING LINE

As soon as the ceremony is officially terminated, the incoming commander join his wife, as appropriate, and move to the receiving line located between the reviewing stand and the refreshment area.